



4th August 2020

### An important message from Dr Liz Robin,

#### **Director of Public Health for Cambridgeshire**

As Director of Public Health for Cambridgeshire, I am writing to you at this extraordinary time to ask you to make sure you've put the right controls in place to protect your workforce from COVID-19.

To date there has been a lower rate of spread of COVID-19 infection across most of Cambridgeshire than in some other areas. This is really good news.

However, we cannot be complacent. The challenge to prevent the spread of the virus is now more important than ever. We know workplaces can be the source of outbreaks and we cannot afford to throw away the gains we have made locally.

So, I am urging you to follow all relevant government guidance to ensure that your workplace is as safe as it can be and is fully prepared to respond appropriately to any case of COVID-19 within the workforce.

In particular I would ask you to be responsible when dealing with employees who might be unwell. It is essential they are able to self-isolate and contact the national Test and Trace programme. I know this may present operational issues for some businesses, but it is very important everyone complies.

You can find lots of helpful information, including how to contact the **Test and Trace service** and potential avenues for support at www.gov.uk/coronavirus or at www.cambridgeshire.gov.uk/coronavirus

I would, at all costs, like to avoid a situation where a Cambridgeshire business is forced to close due to a significant outbreak, or an area of the county has local lockdown arrangements re-imposed as we have seen happen elsewhere.

Thank you















#### Guidance for Management of COVID-19 in Workplaces (July 2020)

If you have any general questions or concerns, please contact your Local Authority, Public Health England Health Protection Team eoe.crc@phe.gov.uk or the Health and Safety Executive.

Guidance changes rapidly and the latest guidance should always be consulted at: www.gov.uk/coronavirus

# SUSPECTED CASE(S) IN WORKPLACE®

If employee is in the workplace, isolate away from others and send home

Clean and disinfect rooms and equipment the suspected case/s was using <sup>20</sup> and ensure appropriate PPE, such as gloves and aprons, are used

Advise that the employee gets tested by calling 119 or visiting www.nhs.uk/conditions/coronavirus-covid-19

Ensure employee isolates at home for 10 days (from date of onset of symptoms). The rest of their household needs to isolate for 14 days <sup>6</sup>

Once result received, employee to notify the workplace using usual sickness notification procedure





Employee can return to work if well and household contacts can end their self-isolation.

If the employee still has fever, vomiting or diarrhea, they must wait 48 hours after these end before returning to work

## CONFIRMED CASE(S) IN WORKPLACE

Ensure employee isolates at home for a minimum of 10 days from symptom onset

Contact Public Health England Health Protection Team on **0300 303 8537** 

Work with the Local Authority/EHOs to trace contacts in the workplace and carry out a risk assessment.

Contacts identified in the workplace will need to self-isolate for 14 days. They will not be tested, unless they have symptoms.

The 14-day isolation MUST be completed - a negative test in an asymptomatic contact does not affect this.

Cases and contacts can return to work after their respective isolation periods, if well.

If they still have fever, vomiting or diarrhea, they must wait 48 hours after these end before returning to work.



For further updates and advice please check our websites which will be regularly updated

www.cambridgeshire.gov.uk

More information about COVID-19 early outbreak management www.gov.uk/government/publications/reporting-outbreaks-of-coronavirus-covid-19/covid-19-early-outbreak-management

- 1 Suspected case: anyone with a new continuous cough and/or high temperature and/or a loss of, or change in, normal sense of taste or smell (anosmia)
- www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings
- 3 www.gov.uk/government/publications/covid-19-stay-at-home-guidance/ stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection